## Approved For Release 2000/08 24 CIA RDR54-00195A000100010031-8

15 March 1950

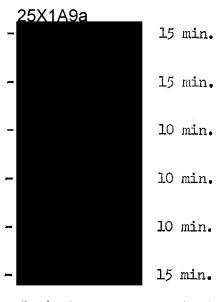
MEMORANDUM FOR: Joint Training Committee

The following is a proposed agenda for a meeting of all of the branch and division chiefs of OSO and OPC to outline the organization and procedures of TRD. This agenda was requested by Mr.

1. Mission, organization, functions and general problems of TRD

- 2. Courses, methods of instruction, and procedures of the Staff Training Branch
- 3. Mission, types of instruction, and procedures of the Covert Training Branch
- 4. Progress of the proposed training by the Area Training Branch

  10 MINUTE BREAK
- 5. Duties of the training support staff, including a discussion of evaluations
- 6. Types of assessments, assessment procedures, and problems of the Assessment Staff
- 7. Question and answer period



- 5 minutes or as required

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